

**Northside Independent School District
2024-2025 Pay Schedule DC
Classified - Office & Administrative Support**

2024-2025			
24-25 Pay Grade	Minimum Daily Rate	Midpoint Daily Rate	Maximum Daily Rate
DC01	\$94.50	\$116.03	\$137.54
DC02	\$102.07	\$125.27	\$148.47
DC03	\$110.21	\$135.28	\$160.34
DC04	\$120.23	\$147.46	\$174.71
DC45	\$129.11	\$156.34	\$183.58
DC05	\$137.97	\$165.22	\$192.46
DC06	\$151.66	\$181.68	\$211.70
DC07	\$172.94	\$203.46	\$233.98
DC08	\$198.84	\$233.98	\$269.12
DC09	\$210.69	\$247.93	\$285.17
DC10	\$243.15	\$272.73	\$302.33

This schedule includes office support occupations that require skills and training in all operational type work such as answering phones, preparing written communications, keeping records/files, processing transactions, operating office equipment, maintaining accounts, entering data, distributing mail and performing other clerical duties.

Examples: Clerk, Secretary, Bookkeeper, Receptionist, Registrar, Administrative Support Technician/Specialist.

Employees: You can determine your correct pay grade by referring to your annual compensation notice.

Applicants: All NISD Job Vacancy Announcements and General Employment Notices include the pay grade and salary information.